

# **TOWN OF POLAND**

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Due to the ongoing concerns about the Coronavirus Pandemic that has now reached the State of Maine, we would like to take this time to provide the Town of Poland residents and employees with some guidance on how we intend to safeguard you during this uncertain crisis. The following measures are being implemented:

## **UPDATED MARCH 17, 2020**

# Implemented to start on Tuesday, March 17, 2020 – March 30, 2020

- Code Enforcement Office Closed to the Public. Permit applications can still be filled out online and either emailed or dropped off in our vestibule area. Payments can be accepted by check or called in to be paid by credit card. Staff will be available by phone at 998-4604 or by email at sneal@polandtownoffice.org during normal business hours of 8 AM 4 P Monday Friday.
- Assessing, Finance, Recreation, Public Works Closed to the Public.
- Town Office Closed to the Public. Taxes and Re-registrations for vehicles can be done online. Tax payments can be mailed or called in to be paid by credit card. Tax payments can be dropped off in person in our vestibule area.
- Transfer Station Open normal business hours only for compactor ready household trash or recyclables. Transfer Station attendants will not be able to help unload any vehicle and will not have contact with residents. Residents may get rid of bulky waste at the MWAC facility in Auburn for a fee.

#### **UPDATED MARCH 16, 2020**

## Implemented to start on Monday, March 16, 2020 – March 30, 2020

• Ricker Memorial Library Closed to the Public

#### **UPDATED MARCH 13, 2020**

#### Implemented to start on Monday, March 16, 2020 – March 30, 2020

- All Recreation Department events and activities will be cancelled, including practices.
- All Library Department events and activities will be cancelled.
- All scheduled rentals for the Library or Town Hall will be cancelled.
- All non-essential Town of Poland employee travel will be cancelled.
- All Interlibrary loans will be suspended.
- All Town Board and Committee meetings will be cancelled. This includes Board of Selectpersons, Planning Board, Library Trustees, CEDC, Board of Appeals, Trails Committee, Conservation, Historical, Senior Group and any ad-hoc committees.

All residents are highly encouraged to use our online services to pay taxes, re-register vehicles and boats, and file permit applications. Tax payments may also be mailed to the Town Office.